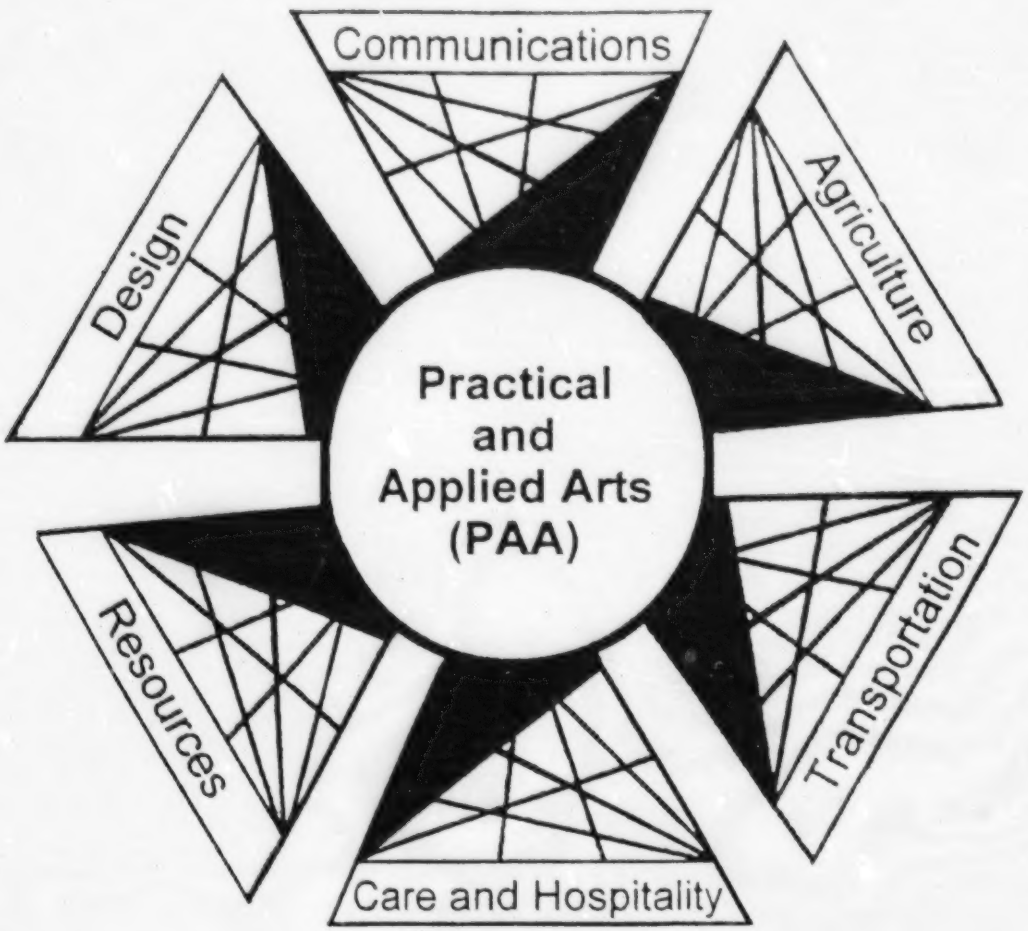
Saskatchewan
Learning

Photographics 10, Photography 20, 30 and Graphic Arts 20, 30:

An Initial List of Implementation Materials



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Photographics 10, Photography 20, 30 and Graphic Arts 20, 30: An Initial List of Implementation Materials

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Foreword

This publication lists learning resource materials that have been evaluated by Saskatchewan educators and are considered appropriate to support *Photographics 10, Photography 20, 30 and Graphic Arts 20, 30.* The purpose of these lists is to provide teachers with suggested starting points for building a wide range of suitable instructional materials.

These titles are offered only as suggestions; teachers are encouraged to investigate other applicable resources and to select additional suitable materials.

This document is also available on the Saskatchewan Learning website at the following addresses:

http://www.sasked.gov.sk.ca/curr_inst/iru/index.html. **or** http://www.sasked.gov.sk.ca/docs/paa. html

Resource-based Learning

The items listed are intended to promote the philosophy of resource-based learning, in which the students gain knowledge and understandings through a variety of resources and instructional approaches. This multi-resource approach provides students with opportunities to interact with a wide range of current materials to suit varied learning styles.

Teachers are reminded that resource-based courses of study can be enhanced through the use of additional materials such as the following:

- newspapers and magazines
- pamphlets, brochures, television and radio programming
- environmental print, such as posters
- Internet sites
- public library collections.

It is important that human resources be accessed as well. Every community has capable people who can enrich educational experiences.

Background Review: Selection Policy and Criteria for Selection

These lists provide suggestions for resources; however, it remains the responsibility of classroom teachers, in consultation with teacher-librarians, to preview and select materials. Selection should be based on the objectives and philosophy of the curriculum guidelines, students' interests and abilities, students' prior knowledge and experience and the interests or needs of the community.

As well, material should be considered in terms of the following characteristics:

- literary quality
- cultural relevance and accuracy
- country of origin
- equity regarding gender, abilities, age and race
- accuracy
- ease of reading
- relevance to current issues
- adaptability.

Each school division is responsible for developing its own materials selection policy in order to address the particular needs of students and teachers in that division. Materials should be chosen in accordance with the school division's materials selection policy. Several Saskatchewan Learning publications available from Saskatchewan Learning Resources Distribution Centre **(LRDC)** provide further assistance in the selection process. These include the following:

Diverse Voices: Selecting Equitable Resources for Indian and Métis Education, 1992 - suggests strategies for recognizing and dealing with bias in resources.

Indian and Métis Education Policy From Kindergarten to Grade XII, 1995 - provides rationale and guidelines for integrating Indian and Métis materials into curricula.
Learning Resource Centres in Saskatchewan: A Guide for Development, 1988 - provides

guidance for developing a selection policy and suggests criteria for selection.

Multicultural Education and Heritage Language Education Policies, 1994 - provides a rationale for integrating multicultural materials into curricula.

Selecting Fair and Equitable Materials, 1991 - suggests strategies useful for recognition of bias and stereotypes.

Analyzing Present Resources

These lists should be cross-referenced with the school resource centre catalogue in order to identify suitable resources already present in the school library collection.

The Media Indexes and the Indexes of Suggested Uses are useful checklists for identifying resources already present in the school library collection. Teachers may use these indexes to ensure a balance of print and non-print resources within each module.

Materials in the present collection should be assessed based on the needs of the course, the community, the students and teachers.

Resource needs not met by the present collection could be identified by the teachers and teacher-librarian working together. Some materials may be useful for several grade levels. Teachers are encouraged to coordinate materials selection at the school or school division level.

Previewing Resources

Teachers and teacher-librarians are urged to preview materials carefully before suggesting them for classroom use, and they are advised to refer to their school division's selection policy for guidance in making choices about materials.

If schools have not been able to preview the materials prior to purchase, it is advisable to order only one copy to review before placing orders for multiple copies. Return policies vary from company to company, but if inappropriate materials have to be returned, they must be in saleable condition. **LRDC** will allow most materials to be returned.

Purchasing Resources

Schools interested in purchasing resources (except videos) from these lists should contact **LRDC** or order them from the distributors cited in the distributor directory.

Resources that **LRDC** has in stock have been given an order number **(Order no.)** rather than an ISBN. Other items can be special ordered through **LRDC**. Orders to **LRDC** can be placed by phone (306) 787-5987, fax 1-800-668-9747 or online at the following address:

http://lrdc.sasked.gov.sk.ca

Prices quoted are subject to change and do not include taxes, but will serve as a guide to approximate costs. **LRDC** prices include shipping and handling fees.

Videos

Videos listed are often available from **Media Group**. These videos are high quality programs that can be acquired at a nominal cost. For further information, please consult the Educational Video Duplication Service catalogue available from **Media Group**. Schools are responsible for postage, a duplication charge of $1.00 per title, blank tapes and applicable taxes. Blank tapes may be supplied by the school or purchased from **Media Group**. Please refer to the distributor directory for the addresses, fax and telephone numbers. **Media Group** provides online services at the following address:

http://videodb.mg.sk.ca/index.html

Please note that to show classic movies or other videos in the classroom legally, schools must obtain public performance rights. These public performance rights are cleared for programs available from **Media Group** as well as for videos that are listed for sale in

Saskatchewan Learning's bibliographies. If educators are unsure whether public performance rights are available for a video that is not included in a Saskatchewan Learning bibliography, the distributor should be contacted before using the video in the classroom.

Sometimes schools or school divisions choose to purchase a licence from a video collective. The benefit of having a licence is that teachers can show to their students any videos produced by the companies represented without violating copyright laws. If a general licence is purchased, teachers are responsible for renting or borrowing the videos. The distributor does not supply them.

Another option is for schools or school divisions to buy a single-title licence. This means that one copy of the video is supplied by the distributor and that teachers are allowed to show it to their students until the licence expires.

Examples of video collectives follow:

Audio Cine Films
1955 Cote-de-Liesse Rd
Suite 210
MONTREAL PQ H4N 3A8
Ph: (800) 289-8887
Fax: (514) 493-9058
E-mail: info@acf-film.com
NETSITE: http://www.acf-film.com

Visual Education Centre
41 Horner Ave, Unit 3
TORONTO ON M8Z 4X4
Ph: (800) 668-0749
Fax: (416) 251-3720
E-mail: cmcdonald@media2.criterionpic.com
NETSITE: http://www.visualed.com

Online Databases: Infotrac, Ebscohost, CBCA/Repère

Saskatchewan Learning offers a number of online databases for periodicals and newspapers. Online databases are a powerful tool to assist teachers with the integration of technology into teaching and learning. The databases provide teachers and students with access to the **most current information** on any given topic/subject area. Canadian content is featured in ***Canadian Business and Current Affairs (CBCA/Repère-French)***, Infotrac's ***Canadian Periodical Index Quarterly (CPIQ)***, and Ebscohost's ***Canadian Newspaper Source***.

The databases are located at the following address:

http://www.sasked.gov.sk.ca/docs/infotrac.html

To access the online databases, educators need to click on their region and enter the appropriate password. If they need the password, they should contact the teacher-librarian, local Resource-based Learning Consultant or Saskatchewan Learning at (306) 787-4431.

Internet Sites

Saskatchewan Learning is providing a forum through its homepage on the World Wide Web for teachers to share educationally appropriate Internet sites.

If teachers wish to suggest new Internet sites or evaluate websites that have been suggested by other teachers, they may do so at the following address:

http://www.sasked.gov.sk.ca/cgi-bin/urldb/urlreview

Information on sites that are highly recommended will be shared with teachers. Saskatchewan Learning will list the sites recommended for curriculum support at the following address:

http://www.sasked.gov.sk.ca/cgi-bin/urldb/urlsearch

Saskatchewan Learning also provides links to other provincial and territorial education websites at the following address:

http://www.sasked.gov.sk.ca/curr_inst/ltech/links.html

The discussion area for practical and applied Arts can be found at the following address:

http://www.sasked.gov.sk.ca/docs/discussion.html

Examples of Appropriate Internet Sites for Photographics 10, Photograpy 20, 30 and Graphic Arts 20, 30

If teachers are unsure about the reliability of the information found at a website, they should compare the author's claims and evidence with other sources with which they are familiar. When in doubt, teachers should choose only the sites that list the authors' and/or contributors' names along with the title. If the site does not identify contributors and authors, the information found at the site might not be reliable.

The following Internet sites provide a very brief overview of what is available. It is recommended that a careful screening and evaluation of each site be undertaken prior to using it. These sites were checked for availability on April 3, 2002.

Photographics 10 and Graphic Arts 20, 30

Authentic Workplace Materials
http://www15.hrdc-drhc.gc.ca/awm/default.asp

Career Awareness
http://www.hrdc.gc.ca/career

Clip Art Connection
http://www.clipartconnection.com/

Essential Skills: Skills for Life Learning and Work
http://www15.hrdc-drhc.gc.ca/english/es.asp

Graphic Arts and Publishing
http://alts.kodak.com:83/US/forums/en/graphics.nsf/By+Category?Open

Graphic Arts Workshop
http://www.zpub.com/gaw

Graphics Den Online Course
http://www.actden.com/grap_den/index.htm

Human Resources Development Canada
http://www.hrdc.gc.ca/common/home.shtml

National Occupational Classification (NOC) - HRDC
http://www.worklogic.com:81/noc/search.html#1

Paint Shop Pro Tips and Tutorials
http://www.jasc.com/tutorials.asp

Photo Shop Tutorials
http://www.adobe.com/products/tips/photoshop.html

Ready for Work
http://www.readyforwork.sk.ca

Saskatchewan Human Rights Commission
http://www.gov.sk.ca/shrc/

Saskatchewan Labour
http://www.labour.gov.sk.ca/

Saskatchewan Labour - Health and Safety Video Catalogue
http://www.labour.gov.sk.ca/safety/video/

Saskatchewan Workers' Compensation Board
http://www.wcbsask.com/

Web Page Design for Designers
http://www.wpdf.com/index.htm

Photographics 10 and Photography 20, 30

Agfa Photo Products
http://www.afga.com/photo/products/index.html

Apogee Photo – The Internet's Photography Magazine
http://www.apogeephoto.com/PFYP.shtml

Authentic Workplace Materials
http://www15.hrdc-drhc.gc.ca/awm/default.asp

BetterPhoto.Com – Your Online Photo Guide
http://www.betterphoto.com/exploring/tips.asp

Canadian Photography Website Index
http://www.photonorth.com/

Career Awareness
http://www.hrdc.gc.ca/career

Career Education – Kodak Education Solutions
http://www.kodak.com/global/en/consumer/education/lessonPlans/indices/careerEducation.shtml

Essential Skills: Skills for Life Learning and Work
http://www15.hrdc-drhc.gc.ca/english/es.asp

Filters for Colour and Black & White Imaging
http://www.tiffen.com/filters.htm

Flash Photography
http://www.kodak.com/global/en/consumer/pictureTaking/flash/flashPhoMain.shtml

Fodor's Focus on Photography
http://www.fodors.com/focus/

Guide to Lenses
http://www.nikon-image.com/eng/LensGuide/index.html

Honest answers for budding photographers...
http://www.betterphoto.com

Human Resources Development Canada
http://www.hrdc.gc.ca/common/home.shtml

Kodak's Home Page
http://www.kodak.com/

National Occupational Classification (NOC) - HRDC
http://www.worklogic.com:81/noc/search.html#1

New York Institute of Photography – Home Page
http://www.nyip.com/index.html

Photo Life – Canada's Photography Magazine
http://www.photolife.com

Photo Net
http://www.photo.net/photo

Photographic Concepts
http://www.88.com/exposure

Photography
http://www.geocities.com/Paris/Rue/2830/photo.html

Photography Tips.com
http://www.photographytips.com/

Pin-Hole Cameras
http://www.kodak.com/global/en/consumer/education/lessonPlans/pinholeCamera/index.shtml

Ready for Work
http://www.readyforwork.sk.ca

Saskatchewan Human Rights Commission
http://www.gov.sk.ca/shrc/

Saskatchewan Labour
http://www.labour.gov.sk.ca/

Saskatchewan Labour - Health and Safety Video Catalogue
http://www.labour.gov.sk.ca/safety/video/

Saskatchewan Workers' Compensation Board
http://www.wcbsask.com/

Short Courses in Photography
http://www.shortcourses.com

Short Course in Using a Digital Camera
http://www.shortcourses.com/using/index.htm

Washington Post – Camera Works
http://www.washingtonpost.com/wp-dyn/photo/index.htm.

Virus Alert

When downloading files and applications, Internet users should be aware of the danger of viruses. Downloaded files and applications should always be scanned using an anti-virus utility. It is also advisable to purchase updates to the anti-virus utility regularly. These updates identify the new viruses as well as the old.

How to Use the Initial List

Titles and Descriptions

An example of a citation for video follows:

Title → **Lorna Simpson** (Video). (A World of Art: Works in Progress Series). Annenberg/CPB Project **(MGR)**, 1997. 30 min. Duplication order no. V6770.

Media Designation → (Video)
Series → (A World of Art: Works in Progress Series)
Distributor → Annenberg/CPB Project
Date → 1997
Time → 30 min.
Order Number → V6770.

Annotation →

One of the recurring themes in photographer Lorna Simpson's work is the ambiguous terrain connecting words and images. In the fall of 1995, Simpson designed a group of large-scale landscapes printed on felt that are the focus of this program. While there is some discussion of couples engaging in sexual activity in public places, there are no explicit images.
Suggested Use: Photographic Techniques

The abbreviation **hdc.** denotes hardcover edition; **pbk.** denotes paperback edition.

The abbreviation **unp.** indicates that a print resource is unpaged.

The abbreviation **n.d.** indicates that no copyright date is given.

ISBN denotes the International Standard Book Number, usually the order number.

Dup. is an abbreviation indicating that a video is available for duplication from **Media Group**.

(CAN) indicates that the resource includes Canadian content.

(I/M) indicates that the resource includes substantial Indian, Inuit or Métis content.

(SK) indicates that the resource includes Saskatchewan content.

Suggested Use provides suggestions for the module(s) that the resource best supports.

Unless suggested for use as a teacher reference, all resources are appropriate for students.

Other Use indicates the other subject area(s) and level(s) that the resource **has previously been recommended** for in Saskatchewan Learning bibliographies.

(LRDC) indicates that the resource is stocked by **LRDC** and can be ordered directly, using the order number given. Please note that **LRDC** will special order all other materials listed in the bibliography, except videos.

(MGR) indicates that the video is available from Media Group for minimal charge of $1.00

Index of Suggested Uses

Titles are listed alphabetically according to the module(s) that they best support. Teacher references, work study materials and survey course materials are also included in this index.

Media Index

Titles are listed alphabetically under each media designation.

Distributor Directory

The abbreviations enclosed in parentheses following the publisher or producer represent the distributor. The full names, addresses (including e-mail and websites where available), fax and phone numbers of these companies are given in this section. Please note that some distributors provide a toll-free phone number.

Photographics 10, Graphic Arts 20, 30

Titles and Descriptions for Photographics 10, Graphic Arts 20, 30

Adobe FrameMaker 6.0 (Print-Non-Fiction). (Classroom in a Book Series). Adobe Systems Incorporated (PRN), 2000. 391 p. ISBN 0-201-70014-X ($45.56 pbk.).

FrameMaker is one of the more popular programs to use in graphic arts. It is particularly strong in page design and book building. This resource provides step-by-step guidance in FrameMaker basics as well as more advanced techniques. Each chapter or lesson deals with a specific topic such as page layout, graphics, books and web publishing. Each lesson has subtopics that are handled in two-to-four pages. Screen illustrations are used throughout the resource to guide the user through each exercise. An expanded table of contents and an index are included.

The accompanying CD-ROM includes folders for all 15 lessons.
Suggested Use: Computer-Aided Graphic Design; Layout
Other Use: Information Processing

Adobe Illustrator 8.0 (Print-Non-Fiction). (Classroom in a Book Series). Adobe Systems Incorporated (PRN), 1998. 417 p. ISBN 1-56830-470-6 ($45.43 pbk.).

Part of a series of hands-on software training workbooks, this resource allows users to learn the features of Adobe Illustrator quickly and easily. Whether it is print, multimedia or online graphics, this book provides step-by-step instructions to the basic and advanced features of Adobe Illustrator. Each lesson covers topics such as creating basic shapes, painting, working with type, creating watercolour or airbrush effects and combining Illustrator graphics and PhotoShop images. Screen illustrations in black-and-white and in colour are used throughout the book to guide users through the lessons. An expanded table of contents and an index are included.

The enclosed CD-ROM contains electronic files for each of the lessons.
Suggested Uses: Computer-Aided Graphic Design

Adobe PageMaker 6.5 Plus: Productivity Kit (Print-Non-Fiction). Adobe Systems Incorporated (PRN), 1999. 184 p. ISBN 0-201-65897-6 ($37.50 pbk.).

If PageMaker is one of the software programs being used in the graphic arts program, this resource can provide excellent tips on the best way to put the templates and clip art to work. The book contains 24 projects that guide the user through producing matched stationery, business cards, invoices and price lists. The techniques for customizing templates to create newsletters, flyers and direct mail ads are also included. Colour and black-and-white screen drawings illustrate each of the instructional steps. An index is included.
Suggested Use: Computer-Aided Graphic Design; Promotion and Design
Other Use: Information Processing

Adobe PageMaker 7.0 (Print-Non-Fiction). (Classroom in a Book Series). Adobe Systems Incorporated (PRN), 2002. 324 p. ISBN 0-201-75625-0 ($34.58 pbk.).

PageMaker is one of the premier software tools for producing business communications in the form of newsletters, brochures, colour catalogues, magazines or web pages. This resource provides step-by-step instructions for creating specific projects, such as a booklet for a CD jewel case, a flyer or a newsletter. The instructions are easy to follow and the black-and-white screen illustrations assist in visualizing each step of the project. An index is included.

The enclosed CD includes folders related to each lesson of the book.
Suggested Use: Computer-Aided Graphic Design; Promotion and Design
Other Use: Information Processing

Animation: Basic Camera Techniques (Video). (Art Is... Video Series). Crystal Productions (CVE), 1998. 29 min. Order no. B6VH5491 ($25.00 U.S.).

In this video, two professional film artists illustrate the principles of animation. They take the viewer from the basics of drawing to filming the animated drawings with a camcorder. Careers in animation are also covered.
Suggested Use: Animation; Career Opportunities
Other Use: Communication Production Technology

Art Is... Video Series (Video). Please refer to the title: *Animation: Basic Camera Techniques.*

Basic Visual Concepts and Principles for Artists, Architects, and Designers (Print-Non-Fiction). Wallschlaeger, Charles and Busic-Snyder, Cynthia. Brown & Benchmark (MHR), 1992. 527 p. ISBN 0-697-00651-4 ($63.45 pbk.).

This resource presents a very thorough analysis of visual communication. The intent is to provide students with a process-orientated approach to learning the visual language—that is, the theories, concepts and skills used in creating form. This detailed text includes lessons that are reinforced with exercises that help students apply the various concepts. Many detailed drawings and photographs are interspersed throughout the book. Each chapter contains an outline, objectives and a glossary. This resource would suit students working on independent projects at an advanced level. It includes an expanded table of contents and an index.
Suggested Use: Graphic Design
Other Use: Design Studies; Drafting

The Best of Brochure Design 4 (Print-Non-Fiction). Rockport Pubs. **(LRDC)**, 1998. 192 p. Order no. 2414 ($57.00 pbk.).

The best way to describe this excellent resource is to call it an idea generator. Contained in the many examples are creative brochures that push the limit beyond the traditional rectangular pamphlets. While there are no instructions on how to create the examples given, students will be able to learn how to go outside the box in their thinking about brochure design. Colour photographs are used to illustrate the sample brochures from product, service, promotional and self-promotional advertising.
Suggested Use: Graphic Design; Layout; Promotion and Design

Blueprint for Life/Work Designs. Rev. ed. (Print-Non-Fiction). Redekopp, Dave. The National Life/Work Centre (NLW), 2000. unp. No order number is required. ($25.00 binder).

(CAN) This resource addresses the need for high-quality career development programs for youth by providing specific guidelines that list competencies considered important to develop throughout one's life/work building process. The competencies cover the areas of personal management, learning and work exploration and life/work building. Indicators that describe more specific outcomes in terms of knowledge, skills and attitudes are also provided. *Blueprint* provides a theoretical framework for the work study and career modules in all practical and applied arts courses.

In addition to this package, there is *Blueprint for Life/Work Designs: The Quick Reference Guide.* This information is also accessible through a website at the following address: http://www.lifework.ca/blue_2000/pr_blue_draft.htm.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Career Options for Women Series (Video). Please refer to the title: *Entertainment.*

Classroom in a Book Series (Print-Non-Fiction). Please refer to the titles: *Adobe FrameMaker 6.0, Adobe Illustrator 8.0* and *Adobe PageMaker 7.0.*

Cel Mates (Video). National Film Board of Canada (NFB), 1992. 13 min. Order no. 9192 164 ($39.95).

(CAN) Through the use of humour and a "film within a film," three award-winning animators from Winnipeg are profiled. The basics of animation, the painstaking detail and the type of personality needed for this work are addressed.
Suggested Use: Animation; Career Opportunities
Other Use: Communication Production Technology

Communication Technology: Today and Tomorrow. 2nd ed. (Print-Non-Fiction). Sanders, Mark. Glencoe/McGraw Hill (MHR), 1997. 445 p. ISBN 0-02-838759-7 ($61.07 hdc.). Teacher's Resource Binder - ISBN 0-02-838761-9 ($199.00 binder).

This resource takes a very broad look at the entire area of communications. As a result, the book examines topics such as the impact of technology, computers, photography, CAD design and graphic production. Only a few chapters focus on the graphic arts. If teachers are looking for a general introductory book, this may fill the need. The book was developed for use as a resource at the Middle Level. It offers colourful illustrations, an index and a glossary.

The teacher's resource binder contains lesson plans, tests, activities, handouts, overheads and many other items.
Suggested Use: General; Survey Course - Middle Level
Other Use: Communication Production Technology

The Communicator's Handbook: Tools, Techniques and Technology. 3rd ed. (Print-Non-Fiction). Calvert, Patricia, ed. Maupin House Publishing **(LRDC)**, 1996. 263 p. Order no. 16138 ($84.65 pbk.).

This resource gives practical advice to aid effective communication in newspapers, magazines, newsletters and brochures. It also guides communication in radio, television news, multimedia, video and public speaking in several contexts. Included are sections dealing with photography, graphic and exhibit design, the Internet and emerging issues in communication. The book contains a table of contents and numerous visuals.
Suggested Use: General; Survey Course - Middle Level; Survey Course - Secondary Level
Other Use: Communication Production and Technology; English Language Arts 20

Comprehensive Graphic Arts. 3rd ed. (Print-Non-Fiction). Dennis, Ervin A. and Jenkins, John D. Glencoe/McGraw Hill (MHR), 1991. 633 p. ISBN 0-02-681251-7 ($84.57 hdc.)

While this resource is dated, it does provide a good overview of the subject. Topics such as type styles, layout, composition, letterpress, lithographics and screen printing are covered. As this list of topics illustrates, the emphasis of the book is on the printing process within graphic arts. Photographs, drawings and tables are used throughout the text to supplement the information. An index and a glossary are included.
Suggested Use: General; Layout

Computer Careers for Artists (Video). Double Diamond Corporation (CVE), 1994. 23 min. Order no. B6VH5621 ($70.00 U.S.).

This video does an excellent job of showing how computer animation skills can lead to a career in the computer industry. Through examining the history of computer graphics and the skills needed to be a graphic artist, the foundations needed for a career in the computer industry are laid. Successful graphic artists who use computers extensively

are interviewed. Students will learn that creativity and hard work are still the key ingredients of success. The use of excellent visuals makes the video appealing.
Suggested Use: Animation; Career Opportunities; Computer-Aided Graphic Design
Other Use: Communication Production Technology

The Conversation of Design (Video). (Digital Design Series). TV Ontario (ITF), 1996. 28 min. Order no. BPN634202 ($55.00).

(CAN) This is an informative video that deals with how the message should be displayed in a desktop published document. Practical tips and examples of creating simple and effective ads and pages are provided.
Suggested Use: Promotion and Design

Design Graphics: Drawing Techniques for Design Professionals (Print-Non-Fiction). Koenig, Peter A. Prentice Hall Inc. **(LRDC)**, 2000. 152 p. Order no. 2301 ($38.15 pbk.).

Intended as an introductory book, this resource shows simple techniques and skills related to sketching and design development. Through its presentation, the user can see the importance of maintaining hand drawings as an important skill. In the age of CAD, the author has shown that the skill of hand drawing can coexist with the new technology. Divided into three sections, the key areas of emphasis are sketching, design drawing and the drawing process. Each component of the main sections is very well illustrated with line drawings.
Suggested Use: Graphic Design
Other Use: Design Studies; Drafting

Design Modelling: Visualising Ideas in 2D and 3D (Print-Non-Fiction). Bairstow, John, Barber, Robert and Kenny, Marilyn. Hodder & Stoughton Educational (BHU), 1999. 128 p. ISBN 0-340-66339-1 ($24.95 pbk.).

Elements of design studies, graphic arts and drafting are presented in this one book. Its focus is to explore the variety of methods used to develop design ideas. From this perspective, information is presented in a very visual manner to show how ideas are generated, developed and presented. The case studies related to these design projects illustrate the importance of the graphic artist. Photographs and drawings are used to highlight each key point being discussed. An index and a glossary are included.
Suggested Use: Promotion and Design; Survey Course - Middle Level; Survey Course - Secondary Level

Digital Design Series (Video) Please refer to the titles: *The Conversation of Design, Fonts and Type* and *Successful Communication.*

Digital Photography!: I Didn't Know You Could Do That...2nd ed. (Print-Non-Fiction). Sadun, Erica. Sybex, Inc. **(LRDC)**, 2001. 345 p. Order no. 5952 ($46.55 pbk.).

This resource contains over 60 projects to enhance the capability of the digital camera. Each of the projects contains step-by-step instructions and useful how-to information. Some of the topics covered include composing your shot, memory card care, basic photo fixes, repairing red-eye, making 'funny money', creating 3-D images and printing. Black-and-white photographs illustrate each of the projects. An index and a glossary are included.

The accompanying CD contains a full version of the image-enhancing program, Adobe PhotoDeluxe 3.1. Also contained on the CD is Adobe ActiveShare, which allows for e-mailing of photos, and several other software programs.
Suggested Use: Computer-Aided Graphic Design
Other Use: Photographics/Photography

Entertainment (Video). (Career Options for Women Series). Third Wave Communications Inc. **(MGR)**, 1999. 24 min. Dup. no. V6848. Teacher's Guide for series - Order no. G6843 ($4.90 loose-leaf).

(CAN) *Career Options* is a series of 13 half-hour programs about women working in jobs traditionally done by men, mostly in trades and technology.

This video focuses on the entertainment industry which offers a variety of careers behind the camera as well as in digital post-production and animation. Viewers are given the opportunity to go behind the scenes and explore the entertainment careers of three very creative women–a photojournalist, a film colourist and an animation storyboard artist. The program also assures viewers that Canada's reputation as "Hollywood North" is well deserved. This means that there is a wealth of opportunities right here at home!

Supporting print is available from Media Group.
Suggested Use: Career Opportunities
Other Use: Arts Education: Secondary Level; Photographics/Photography

Essential Skills/Compétences Essentielles: Skills for Life, Learning and Work (CD-ROM). Human Resources Development Canada (NAD), 2000. No order number is required. ($10.00).

(CAN) Produced by Human Resources Development Canada, this resource can provide some excellent answers to students who are wondering about future careers and the skills they will need. Skills such as reading, writing, numeracy, oral communication, thinking, problem solving, working with others and computer use are all connected to 170 different occupations. Students can look up a particular career/occupation and see how each of the skills fits in, or they can look up the skill and receive a list of all the occupations that would make use of that skill. For example, if problem solving is entered as a skill, it will list occupations such as mechanics, cosmetologists and carpenters. The program will then give examples of the types of problem solving that take place in each of these occupations. Students can then compare their skill levels with those that are needed on the job.

Links to websites for further information are also provided. Accessing Human Resources Development Canada's website at http://www15.hrdc-drhc.gc.ca/english/es.asp will provide further information.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Career and Work Exploration; Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Photographics/Photography; Upholstery; Wildlife Management

Fonts and Type (Video). (Digital Design Series). TV Ontario (ITF), 1996. 28 min. Order no. BPN634203 ($55.00).

(CAN) This instructional video illustrates how to use fonts and types effectively to enhance designs.
Suggested Use: Computer-Aided Graphic Design

The GATF Encyclopedia of Graphic Communications (Print-Non-Fiction). Romano, Richard M. and Romano, Frank J., eds. (Prentice Hall PTR Professional Graphics Series). Graphic Arts Technical Foundation (PRN), 1998. 945 p. ISBN 0-13-096422-0 ($119.96 hdc.).

In one rather large reference book over 10 000 up-to-date definitions are provided for every area of the graphic arts. Printing, typography, graphic design, colour, paper, ink, binding and imaging are just a few of the key areas that are covered in this "A-to-Z" encyclopedia. Most of the definitions are very short and concise while major topics such as digital photography, scanning or screen printing have longer essays providing more background. Black-and-white drawings or photographs accompany many of the definitions. A timeline of communications history is also included. This would be an

excellent book to have in the school's resource centre.
Suggested Use: General; Teacher Reference

Global Graphics: Symbols: Designing With Symbols for an International Market (Print-Non-Fiction). Miller, Anistatia R., Brown, Jared M. and Cullen, Cheryl Dangel. Rockport Pubs. **(LRDC)**, 2000. 191 p. Order no. 2374 (57.00 pbk.).

The use of graphic designs that are culturally sensitive is of crucial importance as the world moves more and more into a global economy. This is a real-world hands-on resource that allows the user to gain an understanding of several cultures around the world and to know which design symbols would be viewed as acceptable. Information is provided on the implications and associations that various traditional and not-so traditional symbols have. In order to allow easy access to the information, the book is organized by continent and then by country. Each page has full-colour illustrations of graphic designs used in ads or brochures along with an analysis. This is an excellent resource to illustrate the various elements associated with graphic arts.
Suggested Use: Graphic Design; Promotion and Design

Graphic Arts Problem Solving (Print-Non-Fiction). Granger, Frank. West Publishing Co. (NEL), 1994. 281 p. ISBN 0-314-02739-4 ($54.00 pbk.).

The printing process within graphic arts requires an understanding of the equipment and procedures as well as a thorough understanding of basic math. The purpose of this resource is to teach students the math skills required for printing. Using a workbook approach, the author has attempted to make the math useful, interesting and occasionally entertaining. The first section concentrates on the basic math skills of addition, subtraction, multiplication, fractions and division. Each chapter ends with several practical problems related to the world of printing. The second section examines several aspects of graphic printing such as copy preparation, desktop publishing, image assembly and paper use. Each of these chapters contains background information as well as practical math problems related to achieving the greatest efficiency. Photographs, charts and tables are used extensively. An index is included.
Suggested Use: Layout; Teacher Reference

Graphic Communications. 4th ed. (Print-Non-Fiction). Broekhuizen, Richard J. Glencoe/McGraw Hill (MHR), 1995. 537 p. ISBN 0-02-676305-2 ($63.45 hdc.).

Although the photographs are somewhat dated, the book does offer a historical overview of the printing industry and processes. Good background information is presented on the principles of design, typography, image generation, desktop publishing, contact printing, screen process printing, process photography and careers. Each chapter is divided into several short modules with objectives, review questions and suggested activities. An index and a glossary are included.
Suggested Use: General

Graphic Communications: The Printed Image (Print-Non-Fiction). Prust, Z. A. Goodheart-Willcox Publisher **(LRDC)**, 1999. 606 p. Order no. 2450 ($79.50 hdc.).

This 28-chapter resource covers virtually all areas of the graphic arts. While the book does not deal with airbrushing, it does provide excellent information on typography, design and layout, colour, digital image capture, line photography, printing and the business of printing. Although it is an American publication, the chapters on safety and careers have some relevance to Saskatchewan schools. Each chapter makes excellent use of colour photographs, drawings and tables to illustrate the key points being discussed. Learning objectives and review questions are also part of each chapter. An index and a glossary are included.

The instructor's manual provides useful supplementary information including diagrams for creating overheads.
Suggested Use: General; Survey Course - Secondary Level

Guide for New Workers (Print-Non-Fiction). (Ready for Work Series). Saskatchewan Labour (SAL), 2001. 247 p. No order number is required. ($FREE loose-leaf). Classroom Edition - No order number is required. ($FREE spiral-bound).

(SK) Published by Saskatchewan Labour and distributed to all high schools in 2001, this resource offers very practical information for students in practical and applied arts courses. Some of the topics covered include applying for a job, employment equity, exploring careers, interviews, pay, rights and responsibilities, on-the-job safety and unions. As part of the *Ready for Work Series*, this book focuses on helping new workers make successful transitions to work.

A classroom edition is also available from Saskatchewan Labour. This version contains tips for teachers and may be photocopied in whole or in part for instructional use.
Suggested Use: Career Opportunities; Work Study
Other Use: Career and Work Exploration Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Harnessing 3D Studio MAX: Release 3 (Print-Non-Fiction). Bousquet, Michele. Autodesk, Inc. (NEL), 2000. 830 p. ISBN 0-7668-0576-X ($62.50 pbk.).

If students are using *3D Studio Max*, this book will help them to master the commands and concepts of this popular animation software. As this program is quite technical, the book will be very useful because it gives examples with quite specific descriptions and instructions. It begins with an overview of 3-D basics and then leads the user through a step-by-step learning process, starting with loading the program. Each lesson builds on the previous ones, and there are exercises at the end of each chapter to test progress. Sample drawings throughout the text illustrate the points being discussed. An index is included.

The accompanying CD-ROM contains drawing files and animations that are linked to the tutorials and exercises.
Suggested Use: Animation
Other Use: Communication Production Technology

How to Understand and Use Design and Layout (Print-Non-Fiction). Swann, Alan. North Light Books (FWPI), 1990. 144 p. ISBN 0-89134-358-X ($37.99 pbk.).

This resource does an excellent job of taking students through the various stages of graphic design. Beginning with the basics, each of the two-page sections deals with a specific topic such as choosing a shape, introducing more lines to the layout, adding colours to the text and bringing type and photographs together. The second unit deals with the practical application of the design elements learned in the first section. In the last unit, the designs are fine-tuned by looking at the complete process and showing the implications of different decisions. Each of the topics discussed in the book includes drawings or colour photographs that illustrate the point being made. An index and a glossary are included.
Suggested Use: Graphic Design; Promotion and Design; Survey Course - Secondary Level

Introduction to Technology (Print-Non-Fiction). Pierce, Alan J. and Karwatka, Dennis. Glencoe/McGraw Hill **(LRDC)**, 1999. 554 p. Order no. 9648 ($61.85 hdc.). Student Activity Manual - Order no. 9649 ($9.75 pbk.).

This resource is suited ideally to Middle Level practical and applied arts courses as it introduces the fundamentals of several subject areas within the same book. In the first section, the concept of technology is discussed with an emphasis on its origins, careers, safety, computers and energy. In the following sections, overall technologies such

as communication, production and transportation are examined. Each of these in turn looks at particular subject fields such as construction or photography. The resource is very student friendly as it uses many photographs, drawings, graphs, activities, questions and summaries. Overall, this is an excellent resource to use, provided that the information is supplemented with more detailed information from each of the disciplines. An index and a glossary are included.
Suggested Use: Survey Course - Middle Level
Other Use: Construction; Design Studies; Drafting; Electricity/Electronics; Photographics/Photography

Microsoft Picture It!: Publishing Platinum (CD-ROM). Microsoft Corporation (PLM), 2002. ($41.00).

This is a very powerful program that allows a user to fix problem photographs digitally and produce professional looking layouts. Brightness, sharpness, "red eye," removing scratches in old photos and changing the colour of objects are just some of the areas that can be fixed. There are over 15 000 project templates to create calendars, flyers, custom photo cards and T-shirts. It is also possible to add photographs to web pages and e-mail. It is advisable for users to check the system requirements carefully to ensure compatibility with their systems.
Suggested Use: Computer-Aided Graphic Design
Other Use: Photographics/Photography

Multimedia Literacy. 2nd ed. (Print-Non-Fiction). Hofstetter, Fred T. and Fox, Patricia. McGraw-Hill Ryerson Limited **(LRDC)**, 1997. 522 p. Order no. 11257 ($122.95 pbk.).

This hands-on manual will assist the novice in learning the skills of creating presentations and websites. It also examines the changes that multimedia is bringing to the world. The expanded table of contents gives very easy access to many areas of interest, whether it is creating public service kiosks, a buyer's checklist, screen design principles, digital video, MIDI sequencing or creating multimedia CDs. Colour photographs and drawings enhance this comprehensive examination of the world of multimedia. Each chapter offers objectives and review exercises. An index and a glossary are included.

The accompanying CD contains tutorials and demonstration versions of the most successful commercial products.
Suggested Use: Computer-Aided Graphic Design
Other Use: Communication Production Technology

The Non-Designer's Design Book: Design and Typographic Principles for the Visual Novice (Print-Non-Fiction). Williams, Robin. Addison-Wesley Longman, Inc. (PRN), 1994. 144 p. ISBN 1-56609-159-4 ($14.05 pbk.).

This is an easily understood introduction to typography and page design. Using examples of page layouts, the book provides an overview of the four design principles: contrast, repetition, alignment and proximity. The manual illustrates several styles of type as well as concordant, conflicting and contrasting relationships when combining fonts. Included are a table of contents, short quizzes and an index.
Suggested Use: Layout
Other Use: English Language Arts 20

Photography, Graphic Arts & Desktop Publishing (Video). (The Way We Communicate Series). Meridian Education Corporation (MCI), 1997. 13 min. Order no. 700305-61 ($109.00).

While scenes from each discipline are shown, a narrator discusses the basic principles behind photography, graphic arts and desktop publishing. Although brief, these five-minute overviews do capture the interconnections of each area. "How-to" information and profiles of professionals in each of these areas are also included. The necessary equipment is outlined and demonstrated in real-life applications.

Suggested Use: Career Opportunities; General
Other Use: Information Processing 16, 26, 36; Photographics/Photography

Photoshop 5 Bible. Gold ed. (Print-Non-Fiction). McCelland, Deke. IDG Books Worldwide, Inc. (GAG), 1999. 944 p. ISBN 0-7645-3372-X ($89.99 hdc.).

For those who are using Adobe Photoshop 5.0 as a software program, this resource will assist with its effective use. The book provides a guided tour of the many features that exist within the Adobe program. The author shows how to use the book to go beyond the features to solve issues that arise in the real world. Some of the topics covered include basic colour management, the commercial art process, fine art printing, retouching with the history brush, a web graphics primer, enhancing vector art work and colour mapping. Drawings and photographs are used throughout the resource to illustrate the key points being made. An index and an expanded table of contents assist with accessing the information within this very complete resource.

The two CD-ROMS that accompany the book contain many useful images, utilities, tips and plug-ins.
Suggested Use: Computer-Aided Graphic Design; Teacher Reference
Other Use: Photographics/Photography

Photoshop Retouching Handbook (Print-Non-Fiction). Braverman, Carol. IDG Books Worldwide, Inc. (GAG), 1998. 228 p. ISBN 1-55828-599-7 ($69.99 hdc.).

While Photoshop has an amazing number of tools, this resource concentrates on the key elements that will help students to develop an aesthetic sensibility about retouching. In addition, the lessons that correlate to the photographs in the CD will encourage students to become more proficient in the technical aspects of the craft. The book uses a very pragmatic approach as it starts off with the importance of learning how to assess the elements of a photograph, discusses the process of retouching and then finishes with a section on image manipulation. The resource is well illustrated with colour photographs to portray each step of the process being discussed. An index is included.

The accompanying CD includes a copy of Adobe Photoshop 5.0 Tryout Version. This program, combined with the photographs on the CD, allows the student to progress through the lessons using a practical approach to learn the skills of retouching photographs.
Suggested Use: Computer-Aided Graphic Design; Promotion and Design; Teacher Reference
Other Use: Photographics/Photography

Prentice Hall PTR Professional Graphics Series (Print-Non-Fiction). Please refer to the title: *The GATF Encyclopedia of Graphic Communications.*

Ready for Work Series (Kit). Please refer to the title: *Guide for New Workers.*

Ready for Work (Kit). Saskatchewan Labour, Labour Standards Branch (SAL), 1999. No order number is required. ($FREE kit).

(SK) Produced by Saskatchewan Labour, this comprehensive binder of excellent resources provides background information on virtually all areas of safety. The central concept in the package is that young people need more than a job to be ready for work. They need to know their rights and responsibilities, and they need to know about health and safety and fairness in the workplace. The entire *Ready for Work* program consists of up to 25 hours of interactive, in-class materials. Some of the sections include occupational health and safety, hazardous materials, recognizing hazards, labour standards for young workers, and rights and responsibilities.

Accessing Saskatchewan Labour's websites at www.readyforwork.sk.ca and www.labour.gov.sk.ca will provide more information about other support material that

goes with the package, including videos and a CD-ROM.

The entire *Ready for Work* binder is available through an STF workshop. Individual components can be requested through Saskatchewan Labour.
Suggested Use: Safety; Work Study
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Screen Printing: A Contemporary Approach (Print-Non-Fiction). Hoff, Samuel B. Delmar Publications (NEL), 1997. 277 p. ISBN 0-8273-7128-4 ($56.50 hdc.).

While this short book may appear to be an introduction to the topic, it actually contains very detailed information about the screen printing process. Following an introductory chapter, the subsequent chapters deal with topics such as substrates, producing films, screen fabric, fabric tension, squeegees, printing inks and presses. The expanded table of contents allows easy access to the short one- or two-page sections in each chapter. Black-and-white photographs and drawings are used to illustrate the text. This is an excellent resource to use when specific and detailed information is needed about virtually all aspects of screen printing. An index and a glossary are included.
Suggested Use: Screen Process Printing; Teacher Reference

Start With a Digital Camera: A Guide to Using Digital Photography to Create High-Quality Graphics (Print-Non-Fiction). Odam, John. Peachpit Press (PRN), 1999. 146 p. ISBN 0-201-35424-1 ($35.18 pbk.)

The key word in this title is "start." Published in 1999, this resource does a good job of introducing students to the basics of the rapidly changing field of digital photography. Background information on digital cameras and film is given. The majority of the book deals with specific topics such as editing and manipulating digital images, creating textures and backgrounds and using digital photos in graphic arts. Each of the areas dealt with has concise and well-illustrated step-by-step examples that students can duplicate. An index is included.
Suggested Use: Computer-Aided Graphic Design; Graphic Design
Other Use: Photographics/Photography

Start With a Scan: A Guide to Transforming Scanned Photos and Objects Into High Quality Art (Print-Non-Fiction). Ashford, Janet and Odam, John. Peachpit Press **(LRDC)**, 1996. 138 p. Order no. 2462 ($47.10 pbk.).

While this book is an excellent "how-to" resource on scanning, it is also about creativity. The images used to illustrate the various steps of scanning and the projects included will expand the horizons of graphic design. The book is intended to be a step-by-step guide to show graphic artists how to transform scanned images into finished products that are incorporated into various designs. While information is provided about the technical aspects of scanning, the majority of the book deals with the use of software products to turn any scan into a high-quality piece of graphic art. The colour photographs and drawings combined with the excellent layout make the book very user friendly. An index is included.
Suggested Use: Computer-Aided Graphic Design; Graphic Design; Promotion and Design

Step Into the World of Workplace Learning: A Collection of Authentic Workplace Materials (Print-Non-Fiction). Lewe, Glenda and MacLeod, Carol D. Nelson Thomson Learning (NEL), 2001. 303 p. ISBN 0-17-608571-8 ($39.95 binder).

(CAN) As the title indicates, this package is aimed at providing the classroom teacher with actual materials used in the workplace. Samples of newsletters, contracts, tables and graphs that are used in the workplace are provided so students will be able to acquire and enhance workplace competencies. In addition to workplace competencies, students can also acquire knowledge of the occupations and the essential skills that are

needed in jobs as well as the norms of the world of work. The collection is not designed to be used directly by learners, but rather to help teachers develop learning activities. The occupations highlighted are real-world jobs that do not require university training.

This information is also accessible through a website at http://www15.hrdc- drhc.gc.ca/awm/default.asp.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Upholstery

Successful Communication (Video). (Digital Design Series). TV Ontario (ITF), 1996. 28 min. Order no. BPN634201 ($55.00).

(CAN) This video provides a brief overview of desktop publishing. It describes basic terms and ideas that will assist users in creating visually appealing documents.
Suggested Use: Promotion and Design
Other Use: Information Processing

T-Shirt Airbrushing (Print-Non-Fiction). Rockport Pubs. **(LRDC)**, 1995. 144 p. Order no. 5059 ($28.00 pbk.).

Illustrated by artists from the magazine *Airbrush Action*, this is an excellent resource to use as a guide for inspiration or learning techniques. Step-by-step instructions are given for several of the examples that are presented in full colour. Each of the featured artist's work is used to discuss a particular technique such as dynamic lettering, cartooning, painting with a projector or portrait photorealism.
Suggested Use: Airbrushing

Ultimate T-Shirt Book: Creating Your Own Unique Designs (Print-Non-Fiction). Morgenthal, Deborah. Lark Books (CMG), 1998. 112 p. ISBN 1-57990-017-8 ($22.95 pbk.).

Using bright and colourful photographs, the authors have produced a book that will appeal to the student's creative side. There are 80 different designs for T-shirts that students can create using various methods such as painting, printing, tie-dye, batik, marbling and screen-printing. Basic introductory information is given about selecting a T-shirt, tools and procedures. An index is included.
Suggested Use: Airbrushing; Screen Process Printing
Other Use: Clothing Textiles, and Fashion

Using Adobe Illustrator 9. Special ed. (Print-Non-Fiction). Bauer, Peter. Que Corp. (PRN), 2001. 859 p. ISBN 0-7897-2427-8 ($40.17 pbk.).

While Adobe Illustrator 8.0 (reviewed earlier in this bibliography) was written by the Adobe company, this resource has been developed by an outside company that produces user manuals for popular software programs. For users of Illustrator 9, this "how-to" manual provides excellent information for using the software in a graphic arts class. Detailed information is provided on how to create shapes, utilize the four types of brushes, work with blends, apply colour, design websites and prepare art work for print. Several appendices provide details on how to use virtually every function of Illustrator 9. Drawings of screen images are used to illustrate each step of the instructions. An index is included.
Suggested Use: Computer-Aided Graphic Design; Promotion and Design

The Way We Communicate Series (Video). Please refer to the title: *Photography, Graphic Arts & Desktop Publishing.*

The What Not to Do Airbrush Book (Print-Non-Fiction). Schulthies, Gordon. Valley Publishing (VALL), 2001. 91 p. ISBN 1-896967-80-9 ($18.95 pbk.).

(CAN) With tongue in cheek, the author has written a very entertaining guide to the technique of airbrushing. Rather than the usual highly illustrated, step-by-step approach, he has written about the basic equipment needed and the techniques used to create airbrush art on chrome, T-shirts, denim, leather and the walls of buildings. In addition to the background information related to each technique, every short section also discusses the mistakes the author has made and how he learned from them. This resource combines good writing and knowledge into an informative and entertaining package.
Suggested Use: Airbrushing

Out of Print but Still Useful Resources for Photographics 10, Graphic Arts 20, 30

Graphics (Nuffield Design & Technology Series) (Print-Non-Fiction). Longman Publishing Group. 1996. 220 p. ISBN 0-582-29072-4.

Created for use in the British school system, this resource provides an excellent overview to the graphic arts and how it is connected to the entire design process. The goal of this book is to encourage students to use graphic design and media to create a product that is ready for the 'shops.' Through the use of practical activities and case studies students will be able to apply their knowledge of graphic arts to design and make a product that sells. Colour photographs and drawings are used throughout the text to illustrate the key points being discussed. An index and a glossary are included.

The teacher's guide provides excellent background information to assist with the projects that students may attempt.
Suggested Use: General
Other Use: Design Studies

Helping Solve the Employment Puzzle: A Toolbox for Middle & Secondary Levels (Print-Non-Fiction). SIAST Woodland Campus (SIW), 1998. unp. No order number is required.

(SK) This resource is the result of a collaborative partnership involving Saskatchewan Learning, SIAST Woodland Campus and Saskatchewan Labour. The objective of the resource is to provide assistance for teachers to incorporate employability skills into their curricula. The 24 activities that are included with the resource are adaptable to either the Middle or Secondary Level curricula. Some of the topics examined through the activities include realistic job expectations, being an on-the-job coach, group decision making, conflict of interest in the workplace, telephone etiquette, fair employment and customer service. Each activity is clearly explained with objectives, resources and step-by-step directions. Although this resource is not currently available for order, it was previously distributed to junior and senior high schools in the province.
Suggested use: Survey Course – Middle Level; Survey Course – Secondary Level; Work Study
Other Use: Electricity /Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Letterhead + Logo Design 5 (Print-Non-Fiction). Rockport Pubs. 1998. 192 p. Order no. 1068 ($57.00 pbk.).

Similar to *Global Graphics: Symbols: Designing With Symbols for an International Market*, this resource is an excellent idea generator. By examining the many examples included in this book, students will be better equipped to create letterhead and logo systems that balance the personality of the business with clarity and recognition. The 300 pieces that are shown in the book represent the top designers in the field. The book is organized in sections according to the type of business (e.g., professional, creative, hospitality, manufacturing). Full-colour drawings and photographs are used throughout this resource.
Suggested Use: Graphic Design; Promotion and Design

Index of Suggested Uses for Photographics 10, Graphic Arts 20, 30

Please note that the titles in this list are truncated. The complete titles appear in the citations for each resource.

Airbrushing

T-Shirt Airbrushing
Ultimate T-Shirt Book: Creating Your
The What Not to Do Airbrush Book

Animation

Animation: Basic Camera Techniques
Cel Mates
Computer Careers for Artists
Harnessing 3D Studio MAX: Release 3

Career Opportunities

Animation: Basic Camera Techniques
Blueprint for Life/Work Designs
Cel Mates
Computer Careers for Artists
Entertainment
Essential Skills/Compétences Essentielle
Guide for New Workers
Photography, Graphic Arts & Desktop
Step Into the World of Workplace Learnin

Computer-Aided Graphic Design

Adobe FrameMaker 6.0
Adobe Illustrator 8.0
Adobe PageMaker 6.5 Plus Productivity
Adobe PageMaker 7.0
Computer Careers for Artists
Digital Photography!: I Didn't Know You
Fonts and Type
Microsoft Picture It!: Publishing Platinum
Multimedia Literacy
Photoshop 5 Bible
Photoshop Retouching Handbook
Start With a Digital Camera: A Guide to
Start With a Scan: A Guide to Transforming
Using Adobe Illustrator 9

General

Communication Technology: Today and
The Communicator's Handbook: Tools
Comprehensive Graphic Arts
The GATF Encyclopedia of Graphic
Graphics **(out of print)**
Graphic Communications
Graphic Communications: The Printed
Photography, Graphic Arts & Desktop

Graphic Design

Basic Visual Concepts and Principles for
The Best of Brochure Design 4
Design Graphics: Drawing Techniques for
Global Graphics: Symbols: Designing With
How to Understand and Use Design and
Letterhead + Logo Design 5 **(out of print)**
Start With a Digital Camera: A Guide to
Start With a Scan: A Guide to Transforming

Layout

Adobe FrameMaker 6.0
The Best of Brochure Design 4
Comprehensive Graphic Arts
Graphic Arts Problem Solving
The Non-Designer's Design Book: Design

Promotion and Design

Adobe Illustrator 8.0
Adobe PageMaker 6.5 Plus Productivity
Adobe PageMaker 7.0
The Best of Brochure Design 4
Design Modelling: Visualising Ideas in 2D
Global Graphics: Symbols: Designing With
How to Understand and Use Design
Letterhead + Logo Design 5 **(out of print)**
Photoshop Retouching Handbook
Start With a Scan: A Guide to Transforming
Successful Communication
The Conversation of Design
Using Adobe Illustrator 9

Safety

Ready for Work

Screen Process Printing

Screen Printing: A Contemporary Approach
Ultimate T-Shirt Book: Creating Your Own

Survey Course - Middle Level

Communication Technology: Today and
The Communicator's Handbook: Tools
Design Modelling: Visualising Ideas in 2D
Helping Solve the Employment **(out of print)**
Introduction to Technology

Survey Course - Secondary Level

The Communicator's Handbook: Tools
Design Modelling: Visualising Ideas in 2D
Graphic Communications: The Printed
Helping Solve the Employment **(out of print)**
How to Understand and Use Design

Teacher Reference

Blueprint for Life/Work Designs
Essential Skills/Compétences Essentielles
The GATF Encyclopedia of Graphic
Graphic Arts Problem Solving
Photoshop 5 Bible
Photoshop Retouching Handbook
Screen Printing: A Contemporary Approach
Step Into the World of Workplace Learning

Work Study

Blueprint for Life/Work Designs
Essential Skills/Compétences Essentielles
Guide for New Workers
Helping Solve the Employment **(out of print)**
Ready for Work
Step Into the World of Workplace Learning

Media Index for Photographics 10, Graphic Arts 20, 30

Please note that the titles in this list are truncated. The complete titles appear in the citations for each resource.

CD-ROM

Essential Skills/Compétences Essentielles
Microsoft Picture It!: Publishing Platinum

Kit

Ready for Work

Print-Non-Fiction

Adobe FrameMaker 6.0
Adobe Illustrator 8.0
Adobe PageMaker 6.5 Plus: Productivity
Adobe PageMaker 7.0
Basic Visual Concepts and Principles for
The Best of Brochure Design 4
Blueprint for Life/Work Designs
Communication Technology: Today and
The Communicator's Handbook: Tools
Comprehensive Graphic Arts
Design Graphics: Drawing Techniques for
Design Modelling: Visualising Ideas in
Digital Photography!: I Didn't Know You
The GATF Encyclopedia of Graphic
Global Graphics: Symbols: Designing With
Graphics **(out of print)**
Graphic Arts Problem Solving
Graphic Communications
Graphic Communications: The Printed
Guide for New Workers
Harnessing 3D Studio MAX: Release 3
Helping Solve the Employment **(out of print)**
How to Understand and Use Design
Introduction to Technology
Letterhead + Logo Design 5 **(out of print)**
Multimedia Literacy
The Non-Designer's Design Book: Design
Photoshop 5 Bible
Photoshop Retouching Handbook
Screen Printing: A Contemporary Approach
Start With a Digital Camera: A Guide to
Start With a Scan: A Guide to
Step Into the World of Workplace Learning
T-Shirt Airbrushing
Ultimate T-Shirt Book: Creating Your Own
Using Adobe Illustrator 9
The What Not to Do Airbrush Book

Video

Animation: Basic Camera Techniques
Cel Mates
Computer Careers for Artists
The Conversation of Design
Entertainment
Fonts and Type
Photography, Graphic Arts & Desktop
Successful Communication

Titles Available From Learning Resources Distribution Centre (LRDC) for Photographics 10, Graphic Arts 20, 30

1500 4th Ave
REGINA SK S4P 3V7
(306) 787-5987
Fax: (306) 787-9747
Toll-Free Fax: (800) 668-9747
NETSITE: http://lrd.sasked.gov.sk.ca

LRDC is a unit within the Curriculum and Instruction Branch of Saskatchewan Learning. It is an excellent **source** for teaching and learning resources that have been recommended by Saskatchewan Learning, as well as for other curriculum support documents published by Saskatchewan Learning.

LRDC purchases resources at bulk-discount rates, then sells them at cost-recovery prices – no profit-making markups are applied! Most resources purchased from **LRDC** are returnable within a year of purchase.

All of the titles in this bibliography can be **ordered** through **LRDC**. The titles listed below are carried in stock and reflect a starting point of resources to support the curriculum.

The Best of Brochure Design 4
Order no. 2414

The Communicator's Handbook: Tools, Techniques and Technology. 3rd ed.
Order no. 16138

Design Graphics: Drawing Techniques for Design Professionals
Order no. 2301

Digital Photography!: I Didn't Know You Could Do That... 2nd ed.
Order no. 5952

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Photographics 10,
Photography 20, 30

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The Ansel Adams Guide: Basic Techniques of Photography: Book 2. 1st ed. (Print-Non-Fiction). Schaefer, John P. Little, Brown and Co. (FEN), 1998. 386 p. ISBN 0-8212-1956-1 ($57.00 pbk.).

In this resource, Ansel Adams begins with a survey of the various ways that artists have used photography over the last century. In the ensuing chapters, he provides background on the more artistic ways to take and develop black-and-white and colour photographs. The author provides explanations on how to apply his Zone System process to the exposure, development and evaluation of any film. The emphasis in this resource is not so much the practical "how-to" of photography, but rather the creative elements that are used to develop photographs into works of art. Sample photographs are used to illustrate each of the points being discussed. An index is provided.
Suggested Use: Film, Printing, Mounting; Photographic Techniques; Teacher Reference

Applied Photography. 2nd ed. (Print-Non-Fiction). Dennis, Ervin A. Glencoe/McGraw Hill (MHR), 1993. 353 p. ISBN 0-8273-4911-4 ($64.94 hdc.).

Although this resource is getting dated, it does provide good coverage of virtually all areas of photography. Each chapter is divided into short units that start with objectives and key terms and finish with a summary and review questions. Several black-and-white photographs, line drawings and charts are used. Areas covered include photography science, careers, cameras, lenses, light, film processing and mounting. An index and a glossary are included.
Suggested Use: General; Survey Course - Middle Level; Survey Course - Secondary Level

The Basic Book of Photography. 4th ed. (Print-Non-Fiction). Grimm, Tom and Grimm, Michele. NAL/Dutton **(LRDC)**, 1997. 568 p. Order no. 2360 ($27.00 pbk.).

This is a very complete reference guide that allows the user to quickly access detailed information through the expanded table of contents. Black-and-white photographs are used to illustrate some of the topics, but it is more text-orientated than some of the other general resources that are listed in this bibliography. With this type of format, the book is useful for the beginner or the advanced photography student. An index and a glossary are included.
Suggested Use: General

The Beginner's Guide to Pinhole Photography (Print-Non-Fiction). Shull, Jim. Amherst Media, Incorporated **(LRDC)**, 1999. 78 p. Order no. 8030 ($41.00 pbk.).

As a tool for teaching the basics of photography, pinhole cameras can be very useful. This resource uses a step-by-step approach to show students how to build a pinhole camera, develop the pictures in a darkroom and use the proper exposure. Project ideas, building plans and advanced tips are all included. Line drawings and sample photographs are used to illustrate the techniques being discussed. An index and a glossary are included.
Suggested Use: Darkroom Techniques; Photographic Techniques; Survey Course - Middle Level; Survey Course - Secondary Level

Beverly Buchanan (Video). (A World of Art: Works in Progress Series). Annenberg/CPB Project **(MGR)**, 1997. 30 min. Dup. order no. V6762.

Buchanan's wide variety of art work (photography, painting, drawing and sculpture) examines the role of the shack in rural southern culture, not merely as a habitat but as aesthetic expression.

This episode reveals Buchanan's remarkable eye and her ability to capture the full range of beauty in the rural south.
Suggested Use: Photographic Techniques

Blueprint for Life/Work Designs. Rev. ed. (Print-Non-Fiction). Redekopp, Dave. The National Life/Work Centre (NLW), 2000. unp. No order number is required. ($25.00 binder).

(CAN) This resource addresses the need for high-quality career development programs for youth by providing specific guidelines that list competencies considered important to develop throughout one's life/work building process. The competencies cover the areas of personal management, learning and work exploration and life/work building. Indicators that describe more specific outcomes in terms of knowledge, skills and attitudes are also provided. *Blueprint* provides a theoretical framework for the work study and career modules in all practical and applied arts courses.

In addition to this package, there is *Blueprint for Life/Work Designs: The Quick Reference Guide.* This information is also accessible through a website at the following address: http://www.lifework.ca/blue_2000/pr_blue_draft.htm.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Canada's National Parks (Print-Non-Fiction). Lloyd, Tanya. Whitecap Books Limited (WHI), 1997. 96 p. ISBN 1-55110-525-X ($17.95 hdc.).

(CAN) Essentially a picture book, this resource certainly can help students visualize the wide variety of landscapes and wildlife within our national parks. Each of the parks has at least one key aspect of its environment illustrated by a well-known Canadian photographer.
Suggested Use: Photographic Techniques
Other Use: Forestry Studies; Wildlife Management

Career Options for Women Series (Video). Please refer to the title: *Entertainment.*

Close-Up Photography in Nature (Print-Non-Fiction). Fitzharris, Tim. Firefly Books Ltd. (FIR), 1998. 111 p. ISBN 1-55209-152-X ($19.95 pbk.).

(CAN) In what may be considered a specialized field, the author provides an excellent overview of the topic. Information is given on the tools of the trade, field techniques, creativity and photographing subjects in the wild. Each of the techniques presented is accompanied by stunning colour photographs and a short description that discusses how to accomplish the task at hand.
Suggested Use: Photographic Techniques; Teacher Reference

Digital Photography!: I Didn't Know You Could Do That...2nd ed. (Print-Non-Fiction). Sadun, Erica. Sybex, Inc. **(LRDC)**, 2001. 345 p. Order no. 5952 ($46.55 pbk.).

This resource contains over 60 projects to enhance the capability of the digital camera. Each of the projects contains step-by-step instructions and useful how-to information. Some of the topics covered include composing your shot, memory card care, basic photo fixes, repairing "red eye," making "funny money" creating 3-D images and printing. Black-and-white photographs illustrate each of the projects. An index and a glossary are included.

The accompanying CD contains a full version of the image-enhancing program, Adobe PhotoDeluxe 3.1. Also contained on the CD is Adobe ActiveShare, which allows for e-mailing of photos, and several other software programs.
Suggested Use: Digital Photography
Other Use: Photographics/Graphic Arts

Entertainment (Video). (Career Options for Women Series). Third Wave Communications Inc. **(MGR)**, 1999. 24 min. Dup. no. V6848. Teacher's Guide for series - Order no. G6843 ($4.90 loose-leaf).

(CAN) *Career Options* is a series of 13 half-hour programs about women working in jobs traditionally done by men, mostly in trades and technology.

This video focuses on the entertainment industry which offers a variety of careers behind the camera as well as in digital post-production and animation. Viewers are given the opportunity to go behind the scenes and explore the entertainment careers of three very creative women–a photojournalist, a film colourist and an animation storyboard artist. The program also assures viewers that Canada's reputation as "Hollywood North" is well deserved. This means that there is a wealth of opportunities right here at home!

Supporting print is available from Media Group.
Suggested Use: Career Opportunities
Other Use: Arts Education: Secondary Level; Photographics/Graphic Arts

The Equinox Guide to 35 mm Landscape Photography (Print-Non-Fiction). Fitzharris, Tim. Camden House Publishing (CHPG), 1994. 110 p. ISBN 0-921820-98-4 ($19.95 pbk.).

(CAN) While *A Guide to Photographing the Canadian Landscape* is a collection of stunning photographs with creative tips, this resource takes more of a "how-to" approach. Information is provided on the proper equipment to use, light and film, composition and selling photographs. Beautiful colour photographs are used throughout the book to illustrate the techniques being discussed.
Suggested Use: Photographic Techniques; Teacher Reference

Essential Skills/Compétences Essentielles: Skills for Life, Learning and Work (CD-ROM). Human Resources Development Canada (NAD), 2000. No order number is required. ($10.00).

(CAN) Produced by Human Resources Development Canada, this resource can provide some excellent answers to students who are wondering about future careers and the skills they will need. Skills such as reading, writing, numeracy, oral communication, thinking, problem solving, working with others and computer use are all connected to 170 different occupations. Students can look up a particular career/occupation and see how each of the skills fits in, or they can look up the skill and receive a list of all the occupations that would make use of that skill. For example, if problem solving is entered as a skill, it will list occupations such as mechanics, cosmetologists and carpenters. The program will then give examples of the types of problem solving that take place in each of these occupations. Students can then compare their skill levels with those that are needed on the job.

Links to websites for further information are also provided. Accessing Human Resources Development Canada's website at http://www15.hrdc-drhc.gc.ca/english/es.asp will provide further information.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Career and Work Exploration; Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Photographics/Graphic Arts; Upholstery; Wildlife Management

Exploring Photography (Print-Non-Fiction). Walker, Richard J. and Walker, Robert E. Goodheart-Willcox Publisher **(LRDC)**, 2000. 204 p. Order no. 5799 ($51.75 hdc.).

For those who are just starting to learn about photography, this is an excellent resource to use. All the basic principles are covered from the workings of a camera to film, lighting, using a darkroom and displaying photographs. Sections on the history of

photography and careers are also included. Each chapter is divided into short sub-sections with review questions and project ideas at the end. The book is very well illustrated with line drawings and photographs. An index and a glossary are included.
Suggested Use: General; Survey Course - Middle Level; Survey Course - Secondary Level

Guide for New Workers (Print-Non-Fiction). (Ready for Work Series). Saskatchewan Labour (SAL), 2001. 247 p. No order number is required. ($FREE loose-leaf). Classroom Edition - No order number is required. ($FREE spiral-bound).

(SK) Published by Saskatchewan Labour and distributed to all high schools in 2001, this resource offers very practical information for students in practical and applied arts courses. Some of the topics covered include applying for a job, employment equity, exploring careers, interviews, pay, rights and responsibilities, on-the-job safety and unions. As part of the *Ready for Work Series*, this book focuses on helping new workers make successful transitions to work.

A classroom edition is also available from Saskatchewan Labour. This version contains tips for teachers and may be photocopied in whole or in part for instructional use.
Suggested Use: Career Opportunities; Work Study
Other Use: Career and Work Exploration; Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

A Guide to Photographing the Canadian Landscape (Print-Non-Fiction). Benson, Daryl and Wilson, Dale. Cullor Books (CUO), 1999. 151 p. ISBN 0-9684576-0-6 ($17.97 pbk.).

(CAN) Used as a teacher reference, this resource provides many examples of how effective landscape photography can be accomplished. Travelling from the Queen Charlotte Islands to Newfoundland, the authors have presented over 140 photographs of the Canadian landscape. Each of the photographs includes detailed information about how it was made. A special section on techniques with light, filters, props and digital equipment is included.
Suggested Use: Photographic Techniques; Teacher Reference

Handbook of Photography. 4th ed. (Print-Non-Fiction). Lovell, Ronald P., Zwahlen, Fred C. and Folts, James A. Delmar Publications **(LRDC)**, 1997. 385 p. Order no. 2402 ($58.20 pbk.).

The layout of this resource makes it an excellent choice for students new to the subject of photography. Each of the six parts is sub-divided into short chapters with several one-page topics discussed within each chapter. The major sections include cameras and picture taking, developing and printing, handling light and colour, digital photography, professional issues and photo history. The expanded table of contents makes it very easy to locate the exact topic that is needed within these sections. There are several "how-to" sections throughout the book that take students step-by-step through aspects such as developing film and taking pictures. Review questions are found at the end of each chapter. An index and a glossary are included.
Suggested Use: General

Home-Made Photography (Video). Montizamber Photography Inc. (MZP), 1996. 39 min. Order no. T58-31-100 ($49.95).

Starting from the premise that it is raining and the chance of an outside shoot has been ruined, two photographers show what can be accomplished indoors using very basic equipment. Using only a 35mm camera and a tripod, the photographers use common household items to create effective backdrops and lighting to produce dramatic still life, tabletop and portrait images.
Suggested Use: Photographic Techniques

Honest Vision: A Portrait of Todd Webb (Video). Films by Huey (FBH), 1996. 55 min. ISBN 0-7815-0678-6 ($49.95 U.S.).

American photographer Todd Webb is featured in this video. Webb began showing his work that emphasizes cultural and historical photographs in 1946. New York cityscapes and portraits are only two examples of the high quality photographs included in this program.
Suggested Use: Photographic Techniques
Other Use: Arts Education: Secondary Level

How to Take Great Photographs With Any Camera. Pocket ed. (Print-Non-Fiction). Hughes, Jerry. Phillips Lane Publishing **(LRDC)**, 1999. 96 p. Order no. 3000 ($25.60 pbk.).

As the author states at the start of this handy resource, "Knowledge is your best piece of photo equipment." Using the C.A.L.L. (composition, angle, lighting and lens) creative process, students will be able to approach common topics with a new view. "How-to" photographs and sketches accompany each of the topics. This is an excellent resource to use when learning the basics of photography.
Suggested Use: Photographic Techniques; Survey Course - Secondary Level

How to Take Great Photographs With Any Camera. Pocket ed. II (Print-Non-Fiction). Hughes, Jerry. Phillips Lane Publishing **(LRDC)**, 2001. 36 p. Order no. 5907 ($18.00 pbk.).

In this practical resource, the author has condensed the basic information from the textbook edition into a handy pocket-sized format. As the author states at the start of this resource, "The photographer, not the camera, makes the difference." As in his previous work, the author uses the C.A.L.L. (composition, angle, lighting and lens) creative process. The basic aspects of good photography are presented in this book using a simple and direct approach. Colour photographs and line drawings illustrate the dos and don'ts for each creative process that is discussed.
Suggested Use: Photographic Techniques; Survey Course - Middle Level

Into Your Darkroom Step-by-Step. Rev. ed. (Print-Non-Fiction). Curtin, Dennis P. and Musselman, Steve. Americana Pubs. (AMI), 1991. 90 p. ISBN 0-936262-06-0 ($24.95 U.S. pbk.).

Author and photographer Dennis Curtain provides information on everything from setting up a darkroom to evaluating and improving prints. He includes information on: equipment, developing negatives (step-by-step), making proof sheets, making enlarged prints (step-by-step), and special techniques for fine prints. The text is interspersed with numerous black-and-white photographs and diagrams. Included are a table of contents and an index.
Suggested Use: Darkroom Techniques
Other Use: Arts Education: Secondary Level

Introduction to Technology (Print-Non-Fiction). Pierce, Alan J. and Karwatka, Dennis. Glencoe/McGraw Hill **(LRDC)**, 1999. 554 p. Order no. 9648 ($61.85 hdc.). Student Activity Manual - Order no. 9649 ($9.75 pbk.).

This resource is ideally suited to Middle Level practical and applied arts courses as it introduces the fundamentals of several subject areas within the same book. Within the first section, the concept of technology is discussed with an emphasis on its origins, careers, safety, computers and energy. In the following sections, overall technologies such as communication, production and transportation are examined. Each of these in turn looks at particular subject fields such as construction or photography. The resource is very student friendly as it uses many photographs, drawings, graphs, activities, questions and summaries. Overall, this is an excellent resource to use, provided that the information is supplemented with more detailed information from each of the disciplines. An index and a glossary are included.

Suggested Use: Survey Course - Middle Level
Other Use: Construction; Design Studies; Drafting

L. L. Bean Outdoor Photography Handbook (Print-Non-Fiction). Rowinksi, Jim and Rowinksi, Kate. Lyons Press (FHW), 1999. 162 p. ISBN 1-55821-879-3 ($30.95 pbk.).

This resource is an excellent guide to all the tips of the trade that are needed to take great outdoor photographs. Each chapter concentrates on topics such as exposure, equipment, composition, close-ups, shooting wildlife and landscape shots. Within each chapter, special situations are discussed and colour photographs illustrate the points being made. An index and a glossary are included.
Suggested Use: Photographic Techniques

Lorna Simpson (Video). (A World of Art: Works in Progress Series). Annenberg/CPB Project **(MGR)**, 1997. 30 min. Dup. order no. V6770.

One of the recurring themes in photographer Lorna Simpson's work is the ambiguous terrain connecting words and images. In the fall of 1995, Simpson designed a group of large-scale landscapes printed on felt that are the focus of this program. While there is some discussion of couples engaging in sexual activity in public places, there are no explicit images.
Suggested Use: Photographic Techniques
Other Use: Arts Education: Secondary Level

Making Contact Series (Print-Non-Fiction). Please refer to the title: *Photography*. 1st ed.

Margaret Bourke-White: Her Pictures Were Her Life (Print-Non-Fiction). Rubin, Susan Goldman. Abrams, Harry N., Inc. (AHNI), 1999. 96 p. ISBN 0-8109-4381-6 ($29.95 hdc.).

One of the first female photojournalists was Margaret Bourke-White. Her stunning black-and-white photographs, which rose to the level of art, are profiled in this book. From the 1920s through the 1950s, she created compassionate photographic records of the social, political and economic forces at work in the world. The study of these photographs will assist students in understanding the techniques used and the ways that the results were obtained. An index is included.
Suggested Use: Photographic Techniques
Other Use: Arts Education: Grades 6 to 8; Arts Education: Grade 9; English Language Arts 10; English Language Arts 20; English Language Arts 30

Microsoft Picture It!: Publishing Platinum (CD-ROM). Microsoft Corporation (PLM), 2002. ($41.00).

This is a very powerful program that allows a user to fix problem photographs digitally and produce professional looking layouts. Brightness, sharpness, "red eye," removing scratches in old photos and changing the colour of objects are just some of the areas that can be fixed. There are over 15 000 project templates to create calendars, flyers, custom photo cards and T-shirts. It is also possible to add photographs to web pages and e-mail. It is advisable for users to check the system requirements carefully to ensure compatibility with their systems.
Suggested Use: Digital Photography
Other Use: Photographics/Graphic Arts

Northern Sandscapes: Exploring Saskatchewan's Athabasca Sand Dunes (Print-Non-Fiction). Karpan, Robin and Karpan, Arlene. Parkland Publishing (PKL), 1998. 128 p. ISBN 0-9683579-0-3 ($29.95 pbk.).

(SK) Stunningly beautiful photography is combined with eloquent descriptions that chronicle the journey of a writer and a photographer as they explore the vast Athabasca Sand Dunes. This book is an excellent example of nature photography. The aerial photography is useful to show

patterns, and the photographs can also be used to illustrate close-ups and composition.
Suggested Use: Photographic Techniques
Other Use: English Language Arts 30

Opportunities in Photography Careers. Rev. ed. (Print-Non-Fiction). Johnson, Bervin, Mayer, Robert E. and Schmidt, Fred. (VGM Opportunities Series). VGM Career Horizons (NTC), 1999. 145 p. ISBN 0-8442-6553-5 ($16.95 pbk.).

Although this is an American resource, students will be able to get an overview of the career options available in photography. The sections on training and schools do include a Canadian component. The majority of the book includes separate sections on the main areas of photography (commercial, portrait, industrial, scientific and photojournalism). Each of these sections provides detailed information about the advantages and disadvantages of working in that area, job preparation and necessary equipment. Several appendixes provide additional information on periodicals, associations, schools and workshops.
Suggested Use: Career Opportunities

Photo Developments: A Guide to Handling Photographic Chemicals. 2nd ed. (Print-Non-Fiction). Ayers, G. and Zaczkowski, J. Envision Compliance Ltd. **(LRDC)**, 1998. 66 p. Order no. 2415 ($18.60 pbk.).

This small handbook contains a very detailed summary of the ingredients in the common chemicals used in photographic processing. Suggestions are given about safety equipment and the procedures to follow in case an accident occurs. Each photographic process, such as colour negative, colour slide or black-and-white paper, has a page describing the typical ingredients of the common chemicals used in each stage of developing. The hazards and the precautions to exercise are also given. This is an excellent resource to have on hand.
Suggested Use: Safety

Photographer: The Ultimate Photography Simulation (CD-ROM). Clearvue/eav **(LRDC)**, 1996. Order no. 6288 ($110.35).

This program simulates virtually every function of a 35mm camera. Through a host of realistic photo opportunities, students can change the scenes, the camera position and the lighting. Once the picture is "taken," there are helpful reviews and photographic tips about the finished product.

A workbook accompanies the CD-ROM.
Suggested Use: Cameras; Photographic Techniques

The Photographic Eye: Learning to See With a Camera. Rev. ed. (Print-Non-Fiction). O'Brien, Michael F. and Sibley, Norman. Davis Publications, Inc. (FHW), 1995. 287 p. ISBN 0-87192-283-5 ($52.95 hdc.).

This resource covers both technical and artistic composition in photography. It emphasizes photography as creative expression in which the camera can be used to reveal more than just the image. Exercises at the end of each unit use concepts from the lesson in context and offer additional photography tips. Several appendices provide information on processing, colour, manipulation, presentation and advanced techniques. Included are a table of contents, a glossary and an index.
Suggested Use: Photographic Techniques
Other Use: Arts Education: Secondary Level

Photographing the World Around You: A Visual Design Workshop (Print-Non-Fiction). Patterson, Freeman. Key Porter Books Limited (KEY), 1994. 168 p. ISBN 1-55013-590-2 ($24.95 pbk.).

(CAN) For students who are more interested in the creative side of photography, this resource will help them learn to see and then use their camera to record and interpret what they see. Based on the author's annual workshops, the book conveys some of the flavour and intensity of the workshop

experience. The emphasis is on composition, and several exercises and assignments are included to encourage the creative side of photography. A sampling of topics includes light, shape, line, dominance, balance and rhythm.

Each of the topics is illustrated with colour photographs.
Suggested Use: Photographic Techniques

Photography. 1st ed. (Print-Non-Fiction). Vander Hook, Sue. (Making Contact Series). Saunders Book Company (KRS), 2000. 32 p. ISBN 1-887068-62-7 ($28.90 hdc.).

This short and well-illustrated book provides a quick overview to the history and development of photography. The book is written at an introductory level and would be best used as a library resource for students taking photography as part of a survey course at the Middle Level. An index is included.
Suggested Use: Photographic Techniques; Survey Course - Middle Level

Photography. 2nd ed. (Print-Non-Fiction). Warren, Bruce. Delmar Publications **(LRDC)**, 2002. 602 p. Order no. 5881 ($78.65 pbk.).

While some of the other resources, such as *Applied Photography* and *Exploring Photography*, provide introductory information, this resource is excellent to use as a source of both basic and advanced knowledge. While the contents are similar to other titles (getting started, film, exposure, cameras, developing, printing, light and composition), the information presented in this resource goes into much more detail. Sample photographs, charts, graphs and line drawings are used throughout the text. An index and a glossary are included.
Suggested Use: General; Teacher Reference

Photography. 4th ed. (Print-Non-Fiction). Frost, Lee. (Teach Yourself Series). Hodder & Stoughton Educational **(LRDC)**, 2000. 154 p. Order no. 2416 ($22.10 pbk.).

Within this short resource, information is given to take a student from the very basics of selecting a camera to the skills needed to create special effects. There is a chapter on digital photography, but the emphasis is on 35mm cameras. Areas such as lenses, exposure, film, filters, composition, travel photographs and close-ups are covered. Colour photographs, line drawings and charts are used to illustrate the well-organized information. An index and a glossary are included.
Suggested Use: General; Survey Course - Middle Level; Survey Course - Secondary Level

Photography. 6th ed. (Print-Non-Fiction). London, Barbara and Upton, John. Longman Publishing Group **(LRDC)**, 1998. 399 p. Order no. 2354 ($96.90 pbk.).

In what many regard as a classic resource, this book leads students from the basics of photography to more advanced topics. Everything from cameras, lenses and film to exposure, developing, mounting, digital imaging and special techniques is covered in this well-illustrated book. The examples are laid out very well and use photographs or line drawings to illustrate each step of the process. An index and a glossary are included.
Suggested Use: General; Survey Course - Secondary Level

Photography for the Joy of It. Rev. ed. (Print-Non-Fiction). Patterson, Freeman. Key Porter Books Limited (KEY), 1989. 168 p. ISBN 1-55013-095-1 ($26.95 pbk.).

(CAN) Considered one of Canada's best photographers, Freeman Patterson has assembled a resource that provides clear instruction for beginning colour or black-and-white photographers. While this is a book for beginners, it is not done in the traditional style. The author takes a broader perspective in trying to get the new photographer to go beyond the mechanics and learn to see when making pictures. Several special features are discussed and illustrated with colour photographs. Experimenting with selective

focus, creating double exposures, making pictures at night and showing motion in still pictures are just a few of the special topics covered.
Suggested Use: Photographic Techniques

Photography, Graphic Arts & Desktop Publishing (Video). (The Way We Communicate Series). Meridian Education Corporation (MCI), 1997. 13 min. Order no. 700305-61 ($109.00).

While scenes from each discipline are shown, a narrator discusses the basic principles behind photography, graphic arts and desktop publishing. Although brief, these five-minute overviews do capture the interconnections of each area. How-to information and profiles of professionals in each of these areas are also included. The necessary equipment is outlined and demonstrated in real-life applications.
Suggested Use: General
Other Use: Photographics/Graphic Arts; Information Processing 16, 26, 36

Photography 101 Series (Video). Clearvue/eav (CVE), 1996. 27 min. Order numbers follow. ($20.00 U.S.).

Titles in this series include the following:

Landscape Country	6VH3986
Mother Nature's Studio	6VH3987.

Designed for beginners to intermediates, this series offers step-by-step instruction on the art of creative photography. The emphasis is on "thinking" better pictures and then using basic skills to make excellent photographs. The principles of lighting, posing, backgrounds and expressions are applied to photographing people in the outdoors. Lighting and composition skills are put into practice with urban and rural landscape pictures.
Suggested Use: Photographic Techniques; Portraiture; Survey Course - Middle Level; Survey Course - Secondary Level

Photoshop 5 Bible. Gold ed. (Print-Non-Fiction). McCelland, Deke. IDG Books Worldwide, Inc. (GAG), 1999. 944 p. ISBN 0-7645-3372-X ($89.99 hdc.).

If you are using Adobe Photoshop 5.0 as a software program, this resource will assist with its effective use. The book provides a guided tour of the many features that exist within the Adobe program. The author shows how to use the book to go beyond the features to solve issues that arise in the real world. Some of the topics covered include basic colour management, the commercial art process, fine art printing, retouching with the history brush, a web graphics primer, enhancing vector art work and colour mapping. Drawings and photographs are used throughout the resource to illustrate the key points being made. An index and an expanded table of contents assist with accessing the information within this very complete resource.

The two CD-ROMS that accompany the book contain many useful images, utilities, tips and plug-ins.
Suggested Use: Digital Photography
Other Use: Photographics/Graphic Arts

Photoshop Retouching Handbook (Print-Non-Fiction). Braverman, Carol. IDG Books Worldwide, Inc. (GAG), 1998. 228 p. ISBN 1-55828-599-7 ($69.99 pbk.).

While Photoshop has an amazing number of tools, this resource concentrates on the key elements that will help students to develop an aesthetic sensibility about retouching. In addition, the lessons, which correlate to the photographs in the CD, will encourage students to become more proficient in the technical aspects of the craft. The book uses a very pragmatic approach as it starts off with the importance of learning how to assess the elements of a photograph, discusses the process of retouching and then finishes with a section on image manipulation. The resource is well illustrated with colour photographs to illustrate each step of the process being discussed. An index is included.

The accompanying CD includes a copy of Adobe Photoshop 5.0 Tryout Version. This program, combined with the photographs on the CD, allows the student to progress through the lessons using a practical approach to learn the skills of retouching photographs.
Suggested Use: Digital Photography; Photographic Techniques; Teacher Reference
Other Use: Photographics/Graphic Arts

Ready for Work (Kit). Saskatchewan Labour, Labour Standards Branch (SAL), 1999. No order number is required. ($FREE binder).

(SK) Produced by Saskatchewan Labour, this comprehensive binder of excellent resources provides background information on virtually all areas of safety. The central concept in the package is that young people need more than a job to be ready for work. They need to know their rights and responsibilities, and they need to know about health, safety and fairness in the workplace. The entire *Ready for Work* program consists of up to 25 hours of interactive, in-class materials. Some of the sections include occupational health and safety, hazardous materials, recognizing hazards, labour standards for young workers, and rights and responsibilities.

Accessing Saskatchewan Labour's websites at www.readyforwork.sk.ca and www.labour.gov.sk.ca will provide more information about other support material that goes with the package, including videos and a CD-ROM.

The entire *Ready for Work* binder is available through an STF workshop. Individual components can be requested through Saskatchewan Labour.
Suggested Use: Safety; Work Study
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Ready for Work Series (Kit). Please refer to the title: *Guide for New Workers.*

Saskatchewan Naturally Magazine (Periodical). September House Publishing (SHE) Published quarterly - No order number is required. ($21.35).

(SK) With a combination of stunning photographs and well-written articles, this journal provides an excellent depiction of Saskatchewan. Each issue has several themes highlighted by an individual article. Some sample areas covered include recreation (fly-fishing), wildlands (canoeing the Clearwater River) and art and history (ferries of the Saskatchewan River).
Suggested Use: Photographic Techniques
Other Use: Canadian Studies; Science: Middle Level; Social Studies: Elementary Level; Wildlife Management

Seizing the Light: A History of Photography (Print-Non-Fiction). Hirsch, Robert. McGraw-Hill Ryerson Limited (MHR), 2000. 530 p. ISBN 0-697-14361-9 ($56.95 pbk.).

Using a chronological approach, the author examines each of the key stages in the development of photography. Along the way, some of the most famous pictures by leading photographers are used to illustrate the new techniques that were developed and the changes that occurred in photography. This is an excellent resource to have in the resource centre for the serious student to consult. An index is included.

As with most photography books, careful screening should be done to ensure that the content is appropiate.
Suggested Use: Photographic Techniques; Teacher Reference

A Short Course in Photography: An Introduction to Black-and-White Photographic Technique. 4th ed. (Print-Non-Fiction). London, Barbara and Stone, Jim. Prentice Hall Inc. **(LRDC)**, 2001. 185 p. Order no. 8033 ($46.55 pbk.).

This is a very comprehensive, yet concise look at all aspects of black-and-white photography. Cameras, film, processing,

lighting, special techniques, exposure and composition are just some of the areas discussed. Photographs and line drawings illustrate each of the short sections. The instructions are clear and given in a step-by-step process. This would serve as an excellent resource for the beginning photographer. An index and a glossary are included.
Suggested Use: General; Photographic Techniques; Survey Course - Secondary Level

Start With a Digital Camera: A Guide to Using Digital Photography to Create High-Quality Graphics (Print-Non-Fiction). Odam, John. Peachpit Press (PRN), 1999. 146 p. ISBN 0-201-35424-1 ($35.18 pbk.).

The key word in this title is "start." Published in 1999, this resource does a good job of introducing students to the basics of the rapidly changing field of digital photography. Background information on digital cameras and film is given. The majority of the book deals with specific topics such as editing and manipulating digital images, creating textures and backgrounds, and using digital photos in graphic arts. Each of the areas dealt with has concise and well-illustrated step-by-step examples that students can duplicate. An index is included.
Suggested Use: Digital Photography
Other Use: Photographics/Graphic Arts

Step Into the World of Workplace Learning: A Collection of Authentic Workplace Materials (Print-Non-Fiction). Lewe, Glenda and MacLeod, Carol D. Nelson Thomson Learning (NEL), 2001. 303 p. ISBN 0-17-608571-8 ($39.95 binder).

(CAN) As the title indicates, this package is aimed at providing the classroom teacher with actual materials used in the workplace. Samples of newsletters, contracts, tables and graphs that are used in the workplace are provided so students will be able to acquire and enhance workplace competencies. In addition to workplace competencies, students can also acquire knowledge of the occupations and the essential skills that are needed in jobs as well as a better idea of the norms of the world of work. The collection is not designed to be used directly by learners, but rather to help teachers develop learning activities. The occupations highlighted are real-world jobs that do not require university training.

This information is also accessible through a website at http://www15.hrdc-drhc.gc.ca/awm/dafault.asp.
Suggested Use: Career Opportunities; Work Study; Teacher Reference
Other Use: Electricity/Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Teach Yourself Series (Print-Non-Fiction). Please refer to the title: *Photography*. 4th ed.

Understanding Exposure (Print-Non-Fiction). Peterson, Bryan. Watson-Guptill Pubns., Inc. (GDS), 1990. 144 p. ISBN 0-8174-3712-6 ($36.50 pbk.).

For the beginning photographer, this resource gives the basic information needed for one of the most important aspects of photography, exposure. Metering, aperture, shutter speed, film and special techniques are the general areas discussed. Within each of these areas, there is more detailed information on specialized topics such as depth of field, close-ups and blurring the subject. The necessary "how-to" information for each of the topics is presented through beautiful colour photographs. An index is included.
Suggested Use: Photographic Techniques

VGM Opportunities Series (Print-Non-Fiction. Please refer to the title: *Opportunities in Photography Careers*. Rev. ed.

The Way We Communicate Series. (Video). Please refer to the title: *Photography, Graphic Arts & Desktop Publishing.*

A World of Art: Work in Progress Series (Video). Please refer to the titles: *Beverly Buchanan* and *Lorna Simpson.*

Out of Print but Still Useful Resources for Photographics 10, Photography 20, 30

Helping Solve the Employment Puzzle: A Toolbox for Middle & Secondary Levels (Print-Non-Fiction). SIAST Woodland Campus (SIW), 1998. unp. No order number is required.

(SK) This resource is the result of a collaborative partnership involving Saskatchewan Learning, SIAST Woodland Campus and Saskatchewan Labour. The objective of the resource is to provide assistance for teachers to incorporate employability skills into their curricula. The 24 activities that are included with the resource are adaptable to either the Middle or Secondary Level curricula. Some of the topics examined through the activities include realistic job expectations, being an on-the-job coach, group decision making, conflict of interest in the workplace, telephone etiquette, fair employment and customer service. Each activity is clearly explained with objectives, resources and step-by-step directions. Although this resource is not currently available for order, it was previously distributed to junior and senior high schools in the province.
Suggested use: Survey Course – Middle Level; Survey Course – Secondary Level; Work Study
Other Use: Electricity /Electronics; Forestry Studies; Mechanical/Automotive; Wildlife Management

Index of Suggested Uses for Photographics 10, Photography 20, 30

Please note that the titles in this list are truncated. The complete titles appear in the citations for each resource.

Cameras

Photographer: The Ultimate Photography

Career Opportunities

Blueprint for Life/Work Designs
Entertainment
Essential Skills/Compétences Essentielle
Guide for New Workers
Opportunities in Photography Careers
Step Into the World of Workplace Learning

Darkroom Techniques

The Beginner's Guide to Pinhole Photography
Into Your Darkroom Step-by-Step

Digital Photography

Digital Photography!: I Didn't Know You
Microsoft Picture It!: Publishing Platinum
Photoshop 5 Bible
Photoshop Retouching Handbook
Start With a Digital Camera: A Guide to

Film, Printing, Mounting

The Ansel Adams Guide: Basic Techniques

General

Applied Photography
The Basic Book of Photography
Exploring Photography
Handbook of Photography
Photography (Frost)
Photography (London)
Photography (Warren)
Photography, Graphic Arts & Desktop
A Short Course in Photography

Photographic Techniques

The Ansel Adams Guide: Basic Techniques
The Beginner's Guide to Pinhole Photography
Beverly Buchanan
Canada's National Parks
Close-Up Photography in Nature
The Equinox Guide to 35 mm Landscape
A Guide to Photographing the Canadian
Home-Made Photography
Honest Vision: A Portrait of Todd Webb
How to Take Great Photographs With Any
How to Take Great Photographs With (ed. II)
L. L. Bean Outdoor Photography Handbook
Lorna Simpson
Margaret Bourke-White: Her Pictures Were
Northern Sandscapes: Exploring
Photographer: The Ultimate Photography
The Photographic Eye: Learning to See
Photographing the World Around You
Photography (Vander Hoox)
Photography for the Joy of It
Photography 101 Series
Photoshop Retouching Handbook
Saskatchewan Naturally Magazine
Seizing the Light: A History of Photography
A Short Course in Photography
Understanding Exposure

Portraiture

Photography 101 Series

Safety

Photo Developments: A Guide to Handling
Ready for Work

Survey Course - Middle Level

Applied Photography
The Beginner's Guide to Pinhole Photography
Exploring Photography
Helping Solve the Employment **(out of print)**
How to Take Great Photographs With Any
How to Take Great Photographs With (ed. II)

Introduction to Technology
Photography (Frost)
Photography (Vander Hook)
Photography 101 Series

Survey Course - Secondary Level

Applied Photography
The Beginner's Guide to Pinhole
Exploring Photography
Helping Solve the Employment **(out of print)**
How to Take Great Photographs With (ed. II)
Photography (Frost)
Photography (London)
Photography 101 Series
A Short Course in Photography

Teacher Reference

The Ansel Adams Guide: Basic Techniques
Blueprint for Life/Work Designs
Close-Up Photography in Nature
The Equinox Guide to 35 mm Landscape
Essential Skills/Compétences Essentielles
A Guide to Photographing the Canadian
Photography (Warren)
Photoshop Retouching Handbook
Seizing the Light: A History of Photography
Step Into the World of Workplace Learning

Work Study

Blueprint for Life/Work Designs
Essential Skills/Compétences Essentielles
Guide for New Workers
Helping Solve the Employment **(out of print)**
Ready for Work
Step Into the World of Workplace Learning

Media Index for Photographics 10, Photography 20, 30

Please note that the titles in this list are truncated. The complete titles appear in the citations for each resource.

CD-ROM

Essential Skills/Compétences Essentielle
Microsoft Picture It!: Publishing Platinum
Photographer: The Ultimate Photography

Kit

Ready for Work

Periodical

Saskatchewan Naturally Magazine

Print-Non-Fiction

The Ansel Adams Guide: Basic Techniques
Applied Photography
The Basic Book of Photography
The Beginner's Guide to Pinhole Photography
Blueprint for Life/Work Designs
Canada's National Parks
Close-Up Photography in Nature
Digital Photography!: I Didn't Know You
The Equinox Guide to 35 mm Landscape
Exploring Photography
Guide for New Workers
A Guide to Photographing the Canadian
Handbook of Photography
Helping Solve the Employment **(out of print)**
How to Take Great Photographs With Any
How to Take Great Photographs With (ed. II)
Into Your Darkroom Step-by-Step
Introduction to Technology
L. L. Bean Outdoor Photography Handbook
Margaret Bourke-White: Her Pictures Were
The Nature Photography: National Audubon
Northern Sandscapes: Exploring
Opportunities in Photography Careers
Photo Developments: A Guide to Handling
The Photographic Eye: Learning to See
Photographing the World Around You:
Photography for the Joy of It
Photography (Frost)
Photography (London)
Photography (Vander Hook)
Photography (Warren)
Photoshop 5 Bible
Photoshop Retouching Handbook
Seizing the Light: A History of Photography
A Short Course in Photography:
Start With a Digital Camera: A Guide to
Step Into the World of Workplace Learning
Understanding Exposure

Video

Beverly Buchanan
Entertainment
Home-Made Photography
Honest Vision: A Portrait of Todd Webb
Lorna Simpson
Photography, Graphic Arts & Desktop
Photography 101 Series

Titles Available From Learning Resources Distribution Centre (LRDC) for Photographics 10, Photography 20, 30

1500 4th Ave
REGINA SK S4P 3V7
(306) 787-5987
Fax: (306) 787-9747
Toll-Free Fax: (800) 668-9747
NETSITE:
http://lrdc.sasked.gov.sk.ca

LRDC is a unit within the Curriculum and Instruction Branch of Saskatchewan Learning. It is an excellent **source** for teaching and learning resources that have been recommended by Saskatchewan Learning, as well as for other curriculum support documents published by Saskatchewan Learning.

LRDC purchases resources at bulk-discount rates, then sells them at cost-recovery prices – no profit-making markups are applied! Most resources purchased from **LRDC** are returnable within a year of purchase.

All of the titles in this bibliography can be **ordered** through **LRDC**. The titles listed below are carried in stock and reflect a starting point of resources to support the curriculum.

The Basic Book of Photography. 4th ed.
Order no. 2360

The Beginner's Guide to Pinhole Photography
Order no. 8030

Digital Photography!: I Didn't Know You Could Do That...2nd ed.
Order no. 2361

Exploring Photography
Order no. 5799

Handbook of Photography. 4th ed.
Order no. 2402

How to Take Great Photographs With Any Camera. Pocket ed.
Order no. 3000

How to Take Great Photographs With Any Camera. Pocket ed. II.
Order no. 5907

Introduction to Technology
Order no. 9648

Photo Developments: A Guide to Handling Photographic Chemicals. 2nd ed.
Order no. 2415

Photographer: The Ultimate Photography Simulation
Order no. 6288

Photography. 4th ed. (Frost)
Order no. 2416

Photography. 6th ed. (London)
Order no. 2354

Photography. 2nd ed. (Warren)
Order no. 5881

A Short Course in Photography: An Introduction to Black-and-White Photographic Technique. 4th ed.
Order no. 8033

Titles Available From Media Group Educational Video Duplication Service for Photographics 10, Photography 20, 30

2710 Millar Ave
SASKATOON SK S7K 4J4
(306) 933-4212
Toll Free: 888-682-8808
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E-mail: vidlib@mg.sk.ca
NETSITE: http://www.sasked.gov.sk.ca/video

Saskatchewan Learning's educational video programs are duplicated by Media Group, a full-service video production and post production company in Saskatoon.

Many of the videos that support this curriculum can be obtained from Media Group for a nominal fee. Schools are responsible for postage, a duplication fee of $1.00 per title, blank tapes and applicable taxes. Please consult your latest catalogue for the procedures to order these titles:

Beverly Buchanan
Dup. order no. V6762

Entertainment
Dup. order no. V6848
Order no. G6843 – Teacher's Guide

Lorna Simpson
Dup. order no. V6770

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NFB National Film Board of Canada
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